

# AGENDA



For a meeting of the
<b>GOVERNANCE AND AUDIT COMMITTEE</b>
to be held on
<b>THURSDAY, 6 DECEMBER 2012</b>
at
<b>2.00 PM</b>
in the
<b>WITHAM ROOM, COUNCIL OFFICES, ST. PETER'S HILL, GRANTHAM. NG31 6PZ</b>
<b>Beverly Agass, Chief Executive</b>

Committee Members:	Councillor Jean Bevan (Vice-Chairman), Councillor Trevor Scott, Councillor Rob Shorrocks, Councillor Ian Stokes (Chairman), Councillor Jeff Thompson, Councillor Martin Wilkins and Councillor Rosemary H Woolley
Committee Support Officer:	Jo Toomey 01476 406152 E-mail: <a href="mailto:j.toomey@southkesteven.gov.uk">j.toomey@southkesteven.gov.uk</a>

**Members of the Committee are invited to attend the above meeting to consider the items of business listed below.**

**1. MEMBERSHIP**

The Committee to be notified of any substitute members.

**2. APOLOGIES**

**3. DISCLOSURE OF INTERESTS**

Members are asked to disclose any interests in matters for consideration at the meeting.

**4. MINUTES OF THE MEETING HELD ON 25 SEPTEMBER 2012**

**(Enclosure)**

**5. UPDATES FROM PREVIOUS MEETING**

- Report number PD03 by Property Development Manager on Leases audit **(Enclosure)**
- Report number RIM0299 by Head of Community Assets on Repairs audit **(Enclosure)**

**6. ANNUAL AUDIT LETTER 2011/12**

**(Enclosure)**

**7. INTERNAL AUDIT PROGRESS REPORT**

Members will consider the Internal Audit progress report.

**(Enclosure)**

**8. TREASURY MANAGEMENT MID-YEAR REVIEW**

Report number HOF212 by the Head of Finance.

**(Enclosure)**

**9. TREASURY MANAGEMENT STRATEGY UPDATE**

Report number HOF214 by the Head of Finance.

**(Enclosure)**

**10. CONTRACT PROCEDURE RULES UPDATE**

Report number HOF213 by the Head of Finance.

**(Enclosure)**

**11. BUSINESS CONTINUITY ANNUAL REPORT 2011/12**

Report number CSL023 by the Community Safety and Licensing Service Manager.

**(Enclosure)**

**12. ANY OTHER BUSINESS, WHICH THE CHAIRMAN, BY REASONS OF SPECIAL CIRCUMSTANCES, DECIDES IS URGENT.**